

CITY OF WINCHESTER
COMMON COUNCIL
MEETING MINUTES
MONDAY, FEBRUARY 17, 2014

Pledge of Allegiance – Mayor Croyle
Prayer – Councilor Sells

Regular meeting @ 6:30 p.m.
Council Chambers / City Hall / 113 E. Washington St.

Mayor Croyle called the meeting to order and presided over the meeting. Clerk-Treasurer, Vicki Haney, recorded the minutes.

The Clerk's roll call showed five City Council Members present.

Precinct 1	Councilor Larry Preston
Precinct 2	Councilor Tom Sells
Precinct 3	Councilor Santiago (Jim) Nunez Jr.
Precinct 4	Councilor Leesa Friend
At Large	Councilor Todd Schroeder

Additional Officials Present:
Meeks Cockerill, City Attorney and Mike Burk, Police Chief

Media Present:
Bill Richmond (News Gazette)

Approval of the Minutes:
Councilor Nunez moved to approve the minutes of the February 3, 2014 meeting. Councilor Friend seconded. Motion passed 5-0.

UNFINISHED BUSINESS

Fountain Park Cemetery

Councilor Preston stated the monthly meeting was held on February 11, 2014. Jim Keen, Old National Bank representative, was the guest speaker; he discussed the perpetual fund. All of the equipment is being evaluated to determine what is feasible for the Cemetery during mowing season. Attorney Cockerill was also present at the meeting. The Board Members were asked to complete research about how other cemeteries operate. Clerk-Treasurer Haney has helped with this task. Mayor Croyle will be the guest speaker for the March meeting.

Interlocal Agreement for 911

Mayor Croyle will be meeting with the Randolph County Commissioners to discuss a solution for funding for the 911 Dispatching Services for 2014. A letter of understanding will be written between the County and the City concerning additional responsibilities the County will be performing along with their dispatching duties. If the County approves the agreement it will be presented to the Council for approval. The City's expense for the dispatching services is approximately Fifty Six Thousand Dollars (\$56,000.00). The City would give up a portion of their property tax (levy) to Randolph County. Before

the year is over, a levy transfer will be completed. Once the levy is transferred the expenses for 911 would be provided by the levy transfer.

Park Vehicle

Mayor Croyle stated at a previous meeting that the Parks Department is wanting to purchase a truck for less than Ten Thousand Dollars (\$10,000.00). The expense of the truck would be disbursed from the Beeson Farm Fund; however the truck would be used in the Parks Department. The current truck used by Superintendent Bond (Ford F-150) will be used by the staff and the new truck will be operated by Superintendent Bond.

Greenville Avenue Project

Mayor Croyle, Attorney Cockerill and Conan Wallace (Vice President of the Redevelopment Commission) are going to interview for bond council for the Greenville Avenue Project, and possibly other projects, which would be funded through the TIF (Tax Increment Financing) District. The engineering for Phase 3 of the Greenville Avenue Project was completed and is ready to be let for bid. Based on the engineer's assumptions the project will be competed. The Council will be presented a resolution to authorize the bonding.

Union Street Project

Councilor Schroeder asked about the Union Street Project. Mayor Croyle stated the grant process is very timely and that makes the cost of the project increase. A proposal was presented approximately one year ago about purchasing the City's Federal Dollars for Seventy Five Cents (\$0.75) on the Dollar (\$1.00) and the project would become a community project. The City is trying to work through the State to create a document (Memorandum of Understanding) so the City could determine how the arrangement would be structured.

NEW BUSINESS

WCCPC

Councilor Nunez is the spokesperson (representative) for WCCPC (Winchester Community Cultural Preservation Committee). Councilor Nunez stated the WCCPC is going to pay the electric bill for the Christmas Tree Lights on the Courthouse Square. Mayor Croyle thanked the WCCPC for paying this bill. The WCCPC Easter Egg Hunt will be held on April 19, 2014 at 1:00 pm at the Goodrich Park. Councilor Nunez is asking for a donation of One Hundred Dollars (\$100.00) from the City to support the Easter Egg Hunt for local children. Mayor Croyle stated the City has donated money in the past. A receipt needs to be submitted to the Clerk-Treasurer for reimbursement.

Department Reports

Mike Burk, Police Chief – submitted a written report.

Kathy Bond, Parks Department Superintendent – submitted a written report.

Bill Yost, Fire Chief – submitted a written report.

Frank Lowrance, Street Department Superintendent – Mayor Croyle stated the cost of repairing the dump truck that caught on fire will be approximately One Thousand Eight Hundred Dollars (\$1,800.00). The costs for the repair will be reimbursed under the City's insurance. Councilor Schroeder moved to approve the Department Reports as submitted. Councilor Nunez seconded. Motion passed 5-0.

Accounts Payable Vouchers

The end of January accounts payable vouchers (APV) totaled Fifty Five Thousand Nine Hundred Forty Five Dollars and Eight Six Cents (\$55,945.86).

General Fund	\$77,921.10
Motor Vehicle Highway Fund	\$3,683.71
Employee Welfare Benefit Fund	\$25,828.30
Win Police Dept Prof Development	\$725.24
Cum. Capital Development Fund	\$564.65
Animal Control Donation Fund	\$268.06

The February 1 thru February 13 accounts payable vouchers totaled One Hundred Nineteen Thousand Three Hundred Three Dollars and Ten Cents (\$119,303.10). Clerk-Treasurer Haney stated the Phone System and the Spam Filter have both been updated; neither system had been updated since 2009. Councilor Preston asked about work completed on the 2011 Dodge Charger. Chief Burk stated the motor had to be repaired, but most of the work was under warranty.

General Fund	\$91,003.24
Motor Vehicle Highway Fund	\$16,440.61
Light Fund	\$4,870.06
Court Cash Due County Fund	\$1,050.00
LLE Continuing Ed. Fund	\$1,071.93
City Court User Fee Fund	\$576.00
Fire Pension Fund	\$3,184.05
Ambulance Non Reverting Fund	\$585.42
Win Pol Dept. Prof Development	\$18.95
Gateway Improvements	\$132,876.54
Cum. Capital Development Fund	\$60,702.56
Weed Assessment Fund	\$84.00
Sidewalk Rehabilitation Fund	\$5,000.00
Employee Welfare Benefit Plan	\$40,040.50
Animal Control Fund	\$861.84

The Payroll accounts payable vouchers totaled Ninety Six Thousand Six Hundred Seventy Five Dollars and Forty Four Cents (\$96,675.44). The total of all accounts payable vouchers totaled Two Hundred Seventy One Thousand Nine Hundred Twenty Four Dollars and Thirty Four Cents (\$271,924.34). Councilor Schroeder moved to approve the accounts payable vouchers. Councilor Sells seconded. Motion passed 5-0.

Downtown Façade Project Grant Fund

Clerk-Treasurer Haney stated the Downtown Façade Project Grant Fund has a balance of One Thousand Eight Hundred Thirty Three Dollars and Twenty Nine Cents (\$1,833.29). Clerk-Treasurer Haney stated OCRA (Office of Community & Rural Affairs) has closed the grant. Councilor Nunez asked what the money can be used for. The funds could be transferred into the General Fund. Councilor Schroeder moved to approve the transfer of funds. Councilor Sells seconded. Motion passed 5-0.

State Board of Accounts Annual Year End Report

Clerk-Treasurer Haney stated the Annual Year End Report has been advertised in the newspaper. The annual report will be submitted to State Board of Accounts by the end of the week.

Advanced Manufacturing

The Advanced Manufacturing program teaches educational and technical skills to people who need skills for the work place. Mayor Croyle provided an internet video regarding the importance of technical training during or after high school. Many manufacturers are not specifically interested in people who have bachelor's degrees. They are looking for people who have the basic skills necessary for the job and are trainable; they also need to be able to pass a drug screen. This has been the driving force behind this program. The third class of adults is preparing to graduate. High school students who are taking these classes will have the same credentials as the adults. Mayor Croyle is pushing hard for a work ready community. The Work Ready Community Initiative is administered through an ACT test called Work Keys. This tests people's ability to read directions for comprehension and tests math skills. Councilor Nunez stated Matthews Caskets (who he is employed by) is doing a program similar to this. Many factories are also implementing similar programs. Ardaugh Group requires a silver certification (10th grade skills) before a person can be hired. Four counties in East Central Indiana (Wayne, Delaware, Rush and Randolph) are becoming Work Ready Communities. Other counties want to get involved in the program.

Adjournment

There being no further matters to discuss, Councilor Schroeder moved to adjourn. Councilor Friend seconded. Motion passed 5-0. The February 17, 2014 meeting was adjourned at 7:15 pm.

Mayor, Steve Croyle

ATTEST: _____
Clerk-Treasurer, Vicki Haney